



## Overview

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- Hard working, focused individual with nine years of Information Technology experience. Managed an IT department staff since 2001. Recently in charge of quoting, purchasing, and deployment of new

Key Words			
<a href="#">charge</a>	<a href="#">included</a>	<a href="#">voip</a>	<a href="#">network</a>
<a href="#">windows</a>	<a href="#">support</a>	<a href="#">phone</a>	<a href="#">hardware</a>
<a href="#">department</a>	<a href="#">users</a>	<a href="#">microsoft</a>	<a href="#">provide</a>
<a href="#">remote</a>	<a href="#">data</a>	<a href="#">installed</a>	
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## Skills Summary

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- Microsoft Windows Server NT-2008
- Microsoft Windows 95-Win7
- Linux - Ubuntu
- Mac OSX 10.0-10.6
- VMware
- IP/VPN Network
- Cisco IOS
- Avaya and Comdial PBX
- Shoretel and Asterisk VOIP Systems
- Active Directory
- MS Access Database
- Sybase SQL
- Filemaker Database Client/Server
- Yosemite Backup
- ARCserve Backup
- Symantec Enterprise
- Dell, HP, and Apple Hardware
- Network Equipment (Switches, Routers, Firewalls, Wireless)
- Biometric Security
- Remote troubleshooting and support
- I did something fantastic!

## Employment History

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06/01 - Present	<b>ND Industries Inc.</b> Information Technology Manager <ul style="list-style-type: none"><li>• Provided support for 200 plus users on a Windows Domain environment. Integrated Apple PC's as needed.</li><li>• Supported engineering department in deployments of sophisticated quality control cameras. This included Sherlock, and Keyence systems.</li><li>• In charge of 8 other employees, this included delegating responsibilities and scheduling.</li><li>• Supported Comdial PBX, Avaya PBX, and VOIP based phone systems.</li><li>• Installed Shoretel VOIP system at 9 remote divisions and local campus.</li><li>• Installed and maintained CAT3 and CAT6 lines for voice and data networks.</li><li>• In charge of Verizon cell phone account that had 125 lines of service. This included contract negotiations and cell phone deployment.</li><li>• Helped implement a nation wide NVPN network between 9 locations.</li><li>• Traveled to all nationwide locations multiple times for upgrades and new deployments.</li><li>• Wrote instructional documents for users on how to change email passwords, setup spam filtering, use portable projectors, etc.</li><li>• Constantly deployed new equipment and upgrades. This included Workstations, Laptops, Servers, and peripherals.</li><li>• In charge of all purchasing aspects related to IT equipment. This included gathering multiple quotes and spec'ing out the required hardware.</li></ul>	Troy, MI
01/09 - Present	<b>Almont District Library</b> Systems Administrator <ul style="list-style-type: none"><li>• Provide technical support on a 24x7 basis.</li><li>• Deploy new hardware, refurbish old hardware for resale.</li><li>• Migrate Internet Services to new hardware and hosts.</li></ul>	Almont, MI

- Provide instruction and training to staff so they are more self sufficient.
- Maintain and inventory all current hardware.

## Education

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2000

### **Central Michigan University**

Midland, MI

2 years of general education studies towards a degree in Information Tech Management.

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